



BBA LL.B

SEMESTER-I

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U33PC101	Law of Contract-I (General Principles of Contract)						
		3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U33PC101	Law of Contract-I (General Principles of Contract)								
		10	10	5	25	40%	75	40%	100

Course Description:

This course serves as an introduction to the fundamental principles governing contracts, which are essential in understanding legal relationships and obligations in various contexts. The study of contract law is crucial for anyone involved in commercial transactions, business operations, or everyday interactions involving agreements.

Course Objectives:

The objective of this paper is to study in detail the evolution of contract legislation along with the role of equity courts played in the progression of Contract law. To make students familiar with various principles of contract, impart information enunciated in the Indian Contract Act. To provide complete knowledge to the students about formation, capacity and enforcement of agreements and contracts. To expose students to the role of contract in the era of globalization and privatization to teach the students how to draft different legal contracts.

Course Outcomes:

Students completing this course of Law of Contract will be able to:

- Define, distinguish and apply the basic concepts and terminology of the law of contract;
- Define and distinguish amongst the various processes involved in contract formation;
- Identify the relevant legal issues that arise on a given set of facts in the area of contract law;
- Select and apply a range of approaches to written communication, and apply the critical thinking required to bring about creative solutions to complex legal problems in the area of contract law;
- Formulate oral and written arguments in response to a given set of facts;

Module/ Unit	Course Module / Contents		Hours
	Formation of Contract		
1	1.1	Meaning and nature of contract.	10
	1.2	Forms of Contract, Offer / Proposal (Definition, Communication, Revocation, General/Specific offer, Invitation to treat).	
	1.3	Acceptance (Definition, Communication, Revocation, Tenders / Auctions).	
	Consideration and Capacity		
2	2.1	Consideration (Definition, Essentials, Privity of contract, Unlawful consideration),	10
	2.2	Capacity to enter into a contract (Minor, Unsound Mind, Drunken person)	
	Validity of Contract		
3	3.1	Free Consent (Coercion, undue influence, Misrepresentation, Fraud, Mistake).	10
	3.2	Legality of Object, Wager Agreement.	
	3.3	Contingent contract.	
	3.4	Quasi contracts	
	Discharge and Performance of Contract		
4	4.1	Discharge of Contract.	10
	4.2	Performance.	
	4.3	Time and Place of performance.	

	4.4	Impossibility of performance and frustration.	
	4.5	Breach – Anticipatory & Present.	
Remedies			
5	5.1	Damages.	10
	5.2	Remoteness.	
	5.3	Injunction.	
	5.4	Specific performance	
	5.5	Quantum Merit	
Specific Relief Act, 1963			
6	6.1	Recovery of property,	10
	6.2	Specific performance of contracts.	
	6.3	Rescission of Contract.	
	6.4	Declaratory Decree,	
	6.5	Injunctions: Temporary and Perpetual, Mandatory	
Total			60

Reference:

Recommended Books:

Text Books

- Avtar Singh ,Law of Contract & Specific ReliefEdition: 12th Edition, 2017, Eastern Book Company
- Mulla, Indian Contract Act, ed. 13, Wadhava, 2011
- Subba Rao, Law of Contract, ed. 11, Gogia, 2016

References Books

- Jack Beatson , Andrew Burrows , John Cartwright , Anson’s Law of Contract , ed. 29th, Oxford, 2010
- Pollock and Mulla - Indian Contract Act, ed. 15, Lexis Nexis, 2018
- Dutt on Contract, ed. 11, Eastern Book Company, 2010

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34PC102	Law of Torts (Motor Vehicles Act, 1988 & Consumer Protection Act, 1986)	3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34PC102	Law of Torts (Motor Vehicles Act, 1988 & Consumer Protection Act, 1986)	10	10	5	25	40%	75	40%	100

Course Description:

This course offers an in-depth exploration of tort law, with a specific focus on its application within the context of the Motor Vehicles Act, 1988, and the Consumer Protection Act, 1986. Tort law governs civil wrongs that result in harm to individuals or property, and understanding its principles is essential for legal practitioners, policymakers, and individuals seeking to protect their rights and seek redress for injuries.

Course Objectives

In India this realm is on the verge of a lot of litigational activity. The course covers Consumer Protection Act as well as Motor Vehicle Act which are carved out from the general principles of tort.

Course outcome

- This course aims to introduce the student to the specialized discipline of tort law that is one of the most litigated areas of law in west.
- Identify the relevant legal issues that arise on a given set of facts in the area of torts law;

Select and apply a range of approaches to written communication, and apply the critical thinking required to bring about creative solutions to complex legal problems in the area of tort law.

Module/ Unit	Course Module / Contents		Hours
	Introduction to Tort		
1	1.1	Nature and Definition of Torts	10
	1.2	Tort distinguished from Contract, Quasi-Contract	
	1.3	Crime: Conditions of liability including <i>damnum sine injuria, injuria sine damnum</i>	
	1.4	Remoteness of damages	
	1.5	Maxims: <i>Ubi jus ibi remedium, Res ipsa loquitur</i>	
	1.6	Justification in Tort - <i>Volenti non-fit Injuria</i>	
	1.7	Necessity	
	1.8	Plaintiff's default	
	1.9	Act of God	
	1.10	Inevitable accidents	
	1.11	Private defences	
	1.12	Judicial and Quasi – Judicial Acts	
	1.13	Parental and quasi-parental authority.	
2	Actions in Tort		15
	2.1	Assault	
	2.2	Battery	
	2.3	False Imprisonment	
	2.4	Malicious Prosecution	
	2.5	Defamation- <ul style="list-style-type: none"> • Libel • Slander • Defenses in an action for defamation 	
	2.6	Vicarious Liability	
	2.7	Liability of State	
	2.8	Doctrine of Sovereign Immunity.	
	Consumer Protection		15
3.1	The concept of a Consumer and Consumer Dispute		

3	3.2	Definition of ‘consumer’ under the consumer Protection Act, 1986.	
	3.3	The Aims and Objectives of the Consumer Protection Act, 1986.	
	3.4	Shift from Caveat Emptor to Caveat Venditor	
	3.5	Redressal mechanism under the Consumer Protection Act, 1986 <ul style="list-style-type: none"> • The District Forum • The State Commission • The National Commission 	
4	Negligence		10
	4.1	Negligence including contributory negligence and other defenses: <ul style="list-style-type: none"> • Absolute liability/Strict liability 	
	4.2	Rules in Ryland v. Fletcher	
	4.3	Principles for the application of the rule and defenses	
	4.4	Enterprises engaged in hazardous activities – M.C. Mehta v. Union of India	
	4.5	Nuisance	
	4.6	Trespass.	
Motor Vehicles			10
5	5.1	Motor Vehicles Claims and compensation: <ul style="list-style-type: none"> • Relevant provisions of the Motor Vehicles Act relating to the liability and assessment of compensation • Liability without fault in certain cases • Special provisions and scheme of compensation in case of hit and run motor accidents. 	
	5.2	Offences penalties and procedure	
	5.3	Insurance of Motor Vehicles against third party risks (Sec. 145 – 152)	
	5.4	Claims tribunals: Sec. 165-176	
	5.5	Special provisions as to payment of compensation on <ul style="list-style-type: none"> • Structured formula basis • Non structured basis 	
Total			60

Reference:

Text & References Books:

- Winfield and Jolowicz, Tort
- Law of Torts, Universal law Publishing Company, Dr. S.P. Singh
- The Law of Torts: Ratanlal & Dhirajlal,
- Winfield, Law of Torts,
- Dr. D.N. Saraf, Law of Consumer Protection in India,
- Dr. Avtar Singh, Law of Consumer Protection in India, Dr. Gurjeet Singh, The law of Consumer Protection in India.
- Motor Vehicle Laws, Universal Law Publishing Company.

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U33NL101	Management Principles & Practice Paper I- Management Principles						
		3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U33NL101	Management Principles & Practice Paper I- Management Principles								
		10	10	5	25	40%	75	40%	100

Course Description:

"Management Principles & Practice Paper I - Management Principles" typically refers to an academic course or module that covers foundational concepts and theories in management. It provides students with a solid foundation in management theory and equips them with essential skills for effective leadership and decision-making in diverse organizational settings.

Course Objectives:

Adequate understanding of the Corporate Management and Governance system for evaluation of legal issues faced by the Company in question.

Course outcome:

- Legal practice in the corporate system becomes easier in case the Management system in the company requiring service can be properly understood.
- An advocate who is unable to read a Corporate Balance Sheet and properly interpret it can not be a corporate lawyer.
- As such, it is now essential for a Company lawyer to scan through the corporate management and governance.

Module/ Unit	Course Module / Contents	Hours
1	Introduction to Business Management – What is Business – defining the concept of management and administration – quality management versus quantity management – management and productivity – management and leadership	5
2	Management Functions: Management functions – planning, Organization, human resources – leadership – motivation and training – communication – technology selection – management process in a dynamic business environment	7
3	Theories of management – Classical management thought - Taylor’s scientific management - 12 principles of scientific management by Henry Fayol, Scientific management by objectives of Peter Drucker – Management by performance – Neo-classical theory of management, Hawthorne experiment – modern management theories (i) operation research (ii) system approach (iii) contingency approach	
4	Total Quality Management (TQM): Three aspects of TQM, problem solving tools – TQM Environment – Japanese Operating Management Ethos – Value based Holism – Quality management	7
5	Planning Process: Policy and procedure, best practices, effective delegation and control, Project formulation, analysis and management, Mission and objective determination – standard setting – planning process – major steps in managerial planning – vision statements and a few case studies, Tyota, Ashok Leyland, Maruthi.	7
6	Social Responsibility: responsibility and responsiveness, socially sensitive management – corporate social policy – business ethics – social responsibility and profitability – Barley-Means debate – forces motivating social responsibility – business and consumers	7
7	Decision making process: Importance of decision making process – types of decisions – tactical, strategic and administrative, uncertainty and decision making – tools to enhance creativity – OR and its role in decision making – prediction and predetermination, decision criteria and risk undertaking	7
8	Organization and Organization process: Organization a structure and Process, Organization and Development (OD) – techniques, approach, importance –	10

	structural design – creativity and innovation in OD, organization process – levels of management – delegation, performance and accountability – delegation and decentralization – participatory form managerial performance and accountability – motivation – forms of internal organization	
9	Leadership: criteria, motivation- guidance-supervision and control – effective communication and coordination, principles of leading and qualities of leadership – leadership skills	5
10	Conflict management and management controls: causes of conflict resolution – organizational conflict management control process – queuing model – communication and coordination	5
Total		60

Reference:

Readings

1. Samuel C.Certo, Modern Management, Functions and System, Allyn and Bacon, London
2. Koontz & O'Doneal, Principles of Management
3. L.A. Allan, Management and Organization
4. P. Drucker, The Practice of Management, Allied Publishers, New Delhi
5. S. Chakraborty, Foundation of Management work
6. S. Chakraborty, Human Values of Management
7. S.A. Sherlekar, Management, Himalaya Publishing House
8. Thaker, Burton, Srivastava, International Management, Tata McMagraw-Hill
9. Bartol & Martin, Management, McGraw-Hill, London

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34NL102	Business Economics Paper I- Micro Economics						
		3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34NL102	Business Economics Paper I- Micro Economics	10	10	5	25	40%	75	40%	100

Course Description:

"Business Economics Paper I - Microeconomics" is likely an academic course or module that focuses on the principles and theories of microeconomics as they apply to business contexts.

Course Objective:

The objective of this subject is to give understanding of the basic concepts and issues in business economics and their application in business decisions.

Course outcome:

- The objective of this subject is to give understanding of the basic concepts and issues in business economics
- It is aimed at their application in business decisions.

Module/ Unit	Course Module / Contents	Hours
1	Introduction to Business Economics and Fundamental concepts: Nature, Scope, Definitions of Business Economics, Difference between Business Economics and Economics, Contribution and Application of Business Economics to Business. Micro vs. Macro Economics; Opportunity Costs, Time Value of Money, Marginalism, Incrementalism, Market Forces and Equilibrium, Risk, Return and Profits	15
2	Consumer Behavior and Demand Analysis: Cardinal Utility Approach: Diminishing Marginal Utility, Law of Equi-Marginal Utility. Ordinal Utility Approach: Indifference Curves, Marginal Rate of Substitution, Budget Line and Consumer Equilibrium. Theory of Demand, Law of Demand, Movement along vs. Shift in Demand Curve, Concept of Measurement of Elasticity of Demand, Factors Affecting Elasticity of Demand, Income Elasticity of Demand, Cross Elasticity of Demand, Advertising Elasticity of Demand; Demand Forecasting: Need, Objectives and Methods (Brief)	15
3	Theory of Production: Meaning and Concept of Production, Factors of	15

	Production and Production function, Fixed and Variable Factors, Law of Variable Proportion (Short Run Production Analysis), Law of Returns to a Scale (Long Run Production Analysis) through the use of ISO QUANTS.	
416	Cost Analysis & Price Output Decisions: Concept of Cost, Cost Function, Short Run Cost, Long Run Cost, Economies and Diseconomies of Scale, Explicit Cost and Implicit Cost, Private and Social Cost. Pricing Under Perfect Competition, Pricing Under Monopoly, Control of Monopoly, Price Discrimination, Pricing Under Monopolistic Competition, Pricing Under Oligopoly	15
Total		60

Reference:

Text Books

1. Samuelson, P & Nordhaus, W. (2009) Economics, 18th Edition, McGraw Hill Education.
2. Dwivedi, D.N.(2008) Managerial Economics, 7th edition, Vikas Publishing House.

Reference Books

1. Kreps, D.(2009). Microeconomics for Managers, 1st edition, Viva Books Pvt. Ltd.
2. Peterson, L. and Jain (2006) Managerial Economics, 4th edition, Pearson Education.

Colander, D, C (2008) Economics, McGraw Hill Education

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34NL103	Financial Management Paper I- Accounting Principle & Practice	3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34NL103	Financial Management Paper I- Accounting Principle & Practice	10	10	5	25	40%	75	40%	100

Course Description:

"Financial Management Paper I - Accounting Principles & Practice" serves as an introductory exploration into the fundamental concepts, methodologies, and applications of accounting within the context of financial management. This course aims to equip students with a comprehensive understanding of the principles governing financial accounting and reporting, along with practical skills essential for effective financial decision-making.

Course Objectives:

- The objective of this subject is to give understanding of the basic concepts and issues in Accounts
- It is aimed at their application in business decisions.

Course Outcomes:

- Students will gain a deep comprehension of fundamental accounting principles such as accrual accounting, matching principle, and consistency, and will be able to apply these principles to various business scenarios.
- Students will develop the ability to interpret and analyze financial statements, including Income Statements, Balance Sheets, and Cash Flow Statements, to evaluate the financial performance and position of organizations accurately.
- Through practical exercises and assignments, students will demonstrate proficiency in recording business transactions using double-entry accounting, including journalizing, posting to ledgers, and preparing trial balances.

Module/ Unit	Course Module / Contents	Hours
	Module 1: Accounting principles:	
	General principles of accounting, Cash basis and accrual basis accounting system, basic features, Single entry system of book keeping and double entry system of accounting, primary books of accounts Recording business Transactions and secondary books, Day books, conventional accounting system versus US system of accounting, accounting standards – general introduction- system of keeping books	9
	Module 2: Recording business transactions:	
	Classification of accounts, Transactions and nature of transactions, recording of transactions in single and double entry system, recording in Books of accounts- Primary and Secondary Books of Accounts, Trial balance, Final Accounts	9
	Module 3: Cash and Bill transactions:	
	Pass Book and Cash Book entries – differences and adjustments- Bank Reconciliation Statements; Recording of Bills of Exchange transactions	9
	Module 4: Measuring Business Income:	
4	Accounting cycle, income measurement, adjustments, Preparation of Financial statements, finding business income in single entry system of incomplete accounts and double entry system, completing the accounting cycle, closing entries, Income measurement for merchandising company, Final Accounts – trading, profit & loss, Balance Sheet, Depreciation, Reserve and Provisions, Rectification of errors	9
	Module 5: Accounting standards:	
	Various Indian Accounting Standards, commonly known as IAS and Composition of National Committee for Accounting Standards	9
	Module 6: Income determination in Non-Profit organization:	
	Receipts and Payments Account, Income & Expenditure Account	5
	Module 7: Accounting of Partnership Firm:	
	General Principles, Accounting Records, Goodwill, Admission and retirement of Partners, Amalgamation of Firms, Settlement of accounts, Insolvency operation, Realization of Assets and payment of liabilities through piecemeal distribution	10
Total		60

Reference:

List of Books

Shukla & Grewal – Advanced Accounts, Chand & Company

R.Narayanaswamy – Financial Accounting, Prentice-Hall of India

H.Chakraborty – Advanced Accountancy, Nababharat

R.L.Gupta – Advanced Accountancy, Shultan and Chand

W.Pickles – Accountancy, ELBS

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34LL101	ENGLISH PAPER I: LAW AND LANGUAGE						
		3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34LL101	ENGLISH PAPER I: LAW AND LANGUAGE								
		10	10	5	25	40%	75	40%	100

Course Description:

"English Paper I: Law and Language" is a specialized course designed to explore the intersection of law and language, offering students a comprehensive understanding of how language shapes and is shaped by legal principles, processes, and institutions. This course delves into the intricate relationship between language and the legal system, examining how language is used to construct legal norms, interpret statutes and case law, and communicate legal concepts effectively.

Course Objectives:

Words are bricks and grammar is the mortar of law and justice system that is how the relation is expressed in simple term. Indian Legal system heavily imbedded in English language and literature naturally calls for strong grounding in language and literature, the first skill that an Indian lawyer has to earn. These couple of courses in English language and literature tries to scientifically relate the Language and Literature as the means and methods of effective communication, reading; writing; and speaking.

Course outcome:

- The relation of English Language and literature is integrally related to the history and development of Common Law System in the world, commonly known as Anglo Saxon Legal System.
- The System is transplanted in India during the early British rule along with English language and literature in the European Education introduced in India.
- Naturally today, one of the strength of Indian Students is the natural strength in English language and literature.

Module/ Unit	Course Module / Contents		Hours
	Theoretical Considerations		
1	1.1	Introduction: Introduction to language and communication	2
	Legal Writing skills		
2	2.1	Avoiding repetitions, Ch-21; Avoiding legalese in writing, Ch-26; Passive voice minimalization, Ch-30; Removing unnecessary words, Ch-39; Use of parallel constructions, Ch-41; Fixing remote relative pronouns, Ch-51; Symbols and abbreviations, Ch-54; Sexist language, Ch-56; Dashes, Ch-57; Quotation marks, Ch-60; Spelling out numbers one to ten, Ch-69	5
	Legal writing and language		
3	3.1	Fundamental principles of legal writing, p211-213; General guidelines relating to legal writing, p214-221; How to write a case comment, P 232-246; Legal maxims, p289-296; Legal terms, p371- 393;	8
	Legal Linguistics		
4	4.1	Semantics; Morphology ; Phonetics ; Forensic linguistics	5
5	Literary Readings and Social Skills		15

	5.1	Etiquettes and Manners for law professionals;	
	5.2	Readings: The Benefit of Doubt, by Jack London; Ramesh v. Union of India, Equivalent citation: AIR1988 SC775, (1988) 90BOMLR116, JT1988(1)SC361, 1988(1) SCALE327, (1988) 1SCC668, [1988] 2SCR111, 1988 (2) UJ107(SC); “Before the Law”, by Franz Kafka; Effective mediator-Firdosh Karachiwala; Francis E.W. Harper the slave auction; Mediation key to swift justice, SUMAN K. SHRIVASTAVA; Peter Tiersma, The Nature of Legal Language; The Merchant of Venice. Shakespeare, Act 4, 15; An Autobiography or The Story of my Experiments with Truth by Mohandas K. Gandhi, translated by Mahadev Desai	
6	Grammar		15
	6.1	Sentence; Subject and predicate; Phrase and clause; Case; Number; Person; Gender; Tense; Aspect; Activepassive; Modals; Prepositions; Infinitives ; Gerunds ; Adjectives; Degrees of comparison ; Articles	
7	Research Project		10
		Research Project in Language and Linguistics	
Total			60

Reference:

Reference Text:

1. Developing Communication skills by Krishna Mohan and Meera Banerji. 2002. Macmillan. (For Module 1)
2. The Winning Brief: 100 Tips for Persuasive Briefing in Trial and Appellate Court (Hardcover) by Bryan A. Garner (2nd ed.)(For Module 2)
3. Legal Language by Madabhushi Sridhar, 2nd Edition(For Module 3)
4. George Yule. 1997. The study of language. Cambridge; Akmajian, Demers, Farmer and Harmish. 2001. Linguistics: An introduction to language and communication. Prentice-Hall;(For Module 4)
5. Correct Etiquette & Manners for all occasions by Seema Gupta (For Module 5)

Further Reading:

1. A.S.Hornby, Guide to Patterns and Usage in English, OUP, Delhi, 1999.
2. Bansal, R.K. and J. B. Harrison. Spoken English for India: A Manual of Speech and Phonetics, Hyderabad: Orient Longman, 1983.
3. David Green, Contemporary English Grammar Structures and Composition,

Macmillan, Chennai, 1999.

4. Forsyth, Sandy & Lesley Hutchison. Practical Composition. Edinburgh, Oliver & Boyd, 1981

5. Geoffrey Leech and Jan Svartvik, A Communicative Grammar of English, Longman, Delhi, 2001.

6. H.K.Mukherjee, Legal Language, Legal writing and General English, Law Point, Calcutta, 2004.

7. Herbert Brown, A Selection of Legal Maxims, Sweet and Maxwell, London, 1998.

8. Locker, Kitty O. Business and Administrative Communication, McGraw Hill Higher Education, 7th edition. 2006.

9. M.A. Yadugiri and Geeta Bhasker. English for Law. Foundation books. 2005

10. Maison, Margaret M. Examine Your English, Hyderabad: Orient Longman, 1980

11. N. Krishnaswamy, Modern English, Macmillan, Delhi, 2001.

12. Paul Rylance, Legal Writing and Drafting, Universal Law, New Delhi, 2000.

13. S. Pit Corder, An Intermediate English Practice Book, Orient Longman, Hyderabad, 1996.

14. S.C. Tripathi, Legal Language, Legal Writing and General English, Central Law Publications, New Delhi, 2005.

15. Thomson and Martinet, A practical English Grammar, OUP, Mumbai, 1970.

16. V.R.Narayanswami, Strengthen Your Writing, Orient Longman, Hyderabad, 2000.

17. Winning Advocacy: Preparation, Questions, Argument, Hugh Selby, Graeme Blank Oxford University Press Australia. 2nd Revised edition, ISBN: 9780195550955 Pages: 170, September 2004

18. Wren and Martin, English Grammar and Composition, S. Chand, Delhi, latest edition.

19. Writer's Guide to Style and Usage, Macmillan, Delhi, 2000

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34VS101	Courses Available on Swayam, NPTEL, MOOC's Platforms	-	2	-	-	2	-

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34VS101	Courses Available on Swayam, NPTEL, MOOC's Platforms	-	-	-	-	-	-	40%	50

The courses offered through this platform reduce the gap among the students by including everyone in the digitalization of education and to give students more online learning experience and to help students get quality education free of cost.

SWAYAM is a programme initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy.

National Programme on Technology Enhanced Learning (NPTEL) is a project of MHRD initiated by seven Indian Institutes of Technology (Bombay, Delhi, Kanpur, Kharagpur, Madras, Guwahati and Roorkee) along with the Indian Institute of Science, Bangalore in 2003, to provide quality education to anyone interested in learning from the IITs. The main goal was to create web and video courses in all major branches of engineering and physical sciences at the undergraduate and postgraduate levels and management courses at the postgraduate level.

Massive Open Online Courses (MOOCs) are [free online courses](#) available for anyone to enroll. MOOCs provide an affordable and flexible way to learn new skills, advance your career and deliver quality educational experiences at scale.

Course code	Course Name	Teaching Scheme (Hr/week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34VE101	BEHAVIOURAL SCIENCE (Understanding Self for Effectiveness)	-	02	-	-	02	-

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)			End Semester Exam (ESE)		
		Term work	Practical Oral/POE	Min pass	Marks	Min pass	Total (Marks)
U34VE101	BEHAVIOURAL SCIENCE (Understanding Self for Effectiveness)	25	25	40%	-	-	50

Course Description:

Behavioral Science is a multidisciplinary field that combines insights from psychology, sociology, neuroscience, and other disciplines to understand human behavior and its impact on individual effectiveness. This course focuses on self-awareness and self-management skills, essential for personal and professional growth and success. Through theoretical frameworks, experiential exercises, and reflective practices, students will explore various aspects of the self and develop strategies for enhancing self-awareness, emotional intelligence, and interpersonal effectiveness.

Course Objectives:

This course aims at imparting:

- To introduce the student to the variety of principles influencing human behaviour.
- To take students, step by step, through an interactive understanding of each of these principles.
- To give the student a basic understanding of these principles that he/she have a better understanding of human behaviour
- To give the student a basic understanding which will act as a foundation to present study and further career.
- To develop an understanding of self so that they can boost their self esteem.

Course outcome:

- The knowledge of this subject is essential to understand Self as self is very important concept in human behaviour,

- variety of principles related to self like self-knowledge, self-esteem, self-concept and self-presentation influencing human behaviour, to give students to understand aspects related to self so that they can have a better point of view about themselves.

Module/ Unit	Course Module / Contents		Hours
	Core Competency & Techniques of self-awareness		
1	1.1	Understanding of Self, Components of Self – Self-identity	5
	1.2	Self-concept, Self-confidence, Self-image, self-awareness, self-acceptance, and self-realization	
	1.3	Self-concept, Self-confidence, Self-image, self-awareness, self-acceptance, and self-realization	
	1.4	Mapping the key characteristics of self and framing a character for self	
	Self Esteem & Effectiveness		
2	2.1	Meaning and Importance of self-esteem and self-effectiveness	5
	2.2	Components & Types of self esteem	
	2.3	Self-esteem and Responses to evaluate feedback, Measuring your self-esteem.	
	2.4	Cognitive & sociological models of self esteem	
	Building Positive Attitude		
3	3.1	Meaning and nature of attitude	5
	3.2	Process of Attitude formation, Factors that influence Attitude formation.	
	3.3	Components and Types of attitudes	
	3.4	Components and Types of attitudes	
	Building Emotional Competence		
4	4.1	Emotional Intelligence – Meaning, components, Importance and Relevance	5
	4.2	Techniques of improving emotional intelligence	
	4.3	Types of emotions, Healthy and Unhealthy expression of emotions	
	4.4	Theories & Models of emotions	
5	5.1	Concept of Social Networking, social media	

			5
	5.2	Uses, Advantages/Disadvantages of social media/Social Networking	
	5.3	Privacy and social media, Psychology behind using social media.	
	5.4	content related a cause or impression, conflicting views, Impact on personal development.	
6		End-of-Semester Appraisal	5
	6.1	Viva based on personal journal, Assessment of Behavioral change as a result of training.	
	6.2	Exit Level Rating by Self and Observer	
Total			30

Reference:

Recommended Books:

- Organizational Behaviour, Davis, K.
- Hoover, Judhith D. Effective Small Group and Team Communication, 2002, Harcourt College Publishers
- Dick, McCann & Margerison, Charles: Team Management, 1992 Edition, viva books
- Bates, A. P. and Julian, J.: Sociology - Understanding Social Behaviour
- Dressler, David and Cans, Donald: The Study of Human Interaction
- Lapiere, Richard. T – Social Change
- Lindzey, G. and Borgatta, E: Sociometric Measurement in the Handbook of Social Psychology, Addison – Welsley, US.
- Rose, G.: Oxford Textbook of Public Health, Vol.4, 1985.
- LaFasto and Larson: When Teams Work Best, 2001, Response Books (Sage), New Delhi
- J William Pfeiffer (ed.) Theories and Models in Applied Behavioural Science, Vol 2, Group (1996); Pfeiffer & Company
- Smither Robert D.; The Psychology of Work and Human Performance, 1994, Harper Collins College Publishers

SEMESTER-II

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34PC201	Law of Contract – II (Specific Contracts)						
		3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34PC201	Law of Contract – II (Specific Contracts)								
		10	10	5	25	40%	75	40%	100

Course Description:

"Law of Contract II (Specific Contracts)" typically refers to a more focused study of contracts within the broader field of contract law. In many law school curricula, contract law is typically divided into two main parts: general principles of contract formation and specific types of contracts. "Law of Contract II" would usually cover the latter part, focusing on specific types of contracts such as sale of goods, agency, bailment, insurance, partnership, and others.

Course Objectives:

The subject deals with special branch of Contracts viz. Partnership Act, 1932 , Sale of Goods Act, 1930 Bailment , pledge, Indemnity, Guarantee and Negotiable Instrument Act, 1881 etc.. It helps the student to understand the rules which are required for the creation of such contracts. The course involves both individual and group work, with an emphasis on application to provide a strong understanding of the fundamental concepts related to contracts.

Course Outcome:

The students will be able to:

- Comprehend the meaning bailment, indemnity and guarantee
- Comprehend the laws relating to partnership
- Understand the laws relating to Sale of Goods and negotiable instruments.

Module/ Unit	Course Module / Contents		Hours
Module I:	Indemnity and Guarantee		
1	1.1	The concept,	15
	1.2	Definition of Indemnity,	
	1.3	Nature and extent of liability of the indemnifier,	
	1.4	Commencement of liability of the indemnifier.	
	1.5	Guarantee: The concept,	
	1.6	Definition of guarantee: as distinguished from indemnity,	
	1.7	Basic essentials for a valid guarantee contract,	
	1.8	Continuing guarantee,	
	1.9	Nature of surety's liability,	
	1.10	Duration and termination of such liability,	
	1.11	Rights of surety,	
	1.12	Position of surety in the eye of law,	
	1.13	Various judicial interpretations to protect the surety,	
	1.14	Co-surety and manner of sharing liabilities and rights,	
	1.15	Extent of surety's liability, Discharge of surety's liability.	
Module II	Bailment:		
2	2.1	Identification of bailment contracts in day today life,	15
	2.2	Manner of creation of such contracts,	
	2.3	Definition of Bailment,	
	2.4	Creation and identification of continuing guarantees,	
	2.5	Duties of Bailor and Bailee towards each other,	
	2.6	Rights of bailor and bailee,	
	2.7	Finder of goods as a bailee,	
	2.8	Liability towards the true owner,	
	2.9	Obligation to keep the goods safe,	

	2.10	Right to dispose off the goods.	
	2.11	Pledge:	
	2.12	Pledge: comparison with bailment,	
	2.13	Commercial utility of pledge transactions,	
	2.14	Definition of pledge under the Indian contract Act,	
	2.15	Rights of the pawner and pawnee,	
	2.16	Pawnee's right of sale as compared to that of an ordinary bailee	
Module III	Agency		
3	3.1	Definitions of Agent and Principal,	10
	3.2	Appointment of an Agent,	
	3.3	Authority of an Agent,	
	3.4	Creation of agency: by agreement,	
	3.5	Ratification and law,	
	3.6	Relation of principal / agent,	
	3.7	subagent and substituted agent,	
	3.8	Ratification of Agents Authority,	
	3.9	Revocation of Agency Authority,	
	3.10	Effects of Agency on Contracts with third person,	
	3.11	Personal Liability of agents, Termination of agency.	
Module IV	Sale of Goods Act 1930		
4	4.1	Contract of Sale: Nature and definition,	10
	4.2	Conditions and Warranties,	
	4.3	Transfer of Property and Title,	
	4.4	Performance of the contracts,	
	4.5	rights of unpaid seller,	
	4.6	Treating conditions as warranties,	
	4.7	Doctrine of Caveat Emptor.	
	4.8	Suit for breach of contract,	
	4.9	damages for breach of conditions and warranties;	

	4.10	Repudiation of contract;	
	4.11	Payment of damages and special damage.	
Module V	The Indian Partnership Act, 1932		
5	5.1	Nature of partnership firm,	10
	5.2	Relations of partners to one another and outsiders,	
	5.3	Rights /Duties of partners <i>inter se</i> ,	
	5.4	Partnership Property: Relations of Partners to third parties,	
	5.5	Liability for holding out,	
	5.6	Minor as a partner; Incoming and outgoing partners,	
	5.7	Dissolution of Partnership Firm,	
	5.8	Modes of Dissolution,	
	5.9	Consequences of dissolution,	
	5.10	Registration of firms and effects of non-registration.	
Total			60

Reference:

Recommended Books:

1. Dr. Avtar Singh, Law of Contract, EBC, Lucknow (9th Edn. – 2005)
2. M. Krishnan Nair, Law of Contracts, Orient Longman, Hyderabad, (5th Edn. – 1996)
3. Chitty on Contracts, Sweet & Maxwell, London, Vol. I & II, (28thEdn. – 1999).

References :

1. Mulla : Indian Contract Act
2. Dessai : Indian Contract Act
3. Anson : English law of contract

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34PC202	Jurisprudence						
		3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34PC202	Jurisprudence								
		10	10	5	25	40%	75	40%	100

Course Description:

Jurisprudence is the philosophical study of law and the theoretical foundations of legal systems. It explores questions about the nature of law, its origins, its purpose, and its relationship with morality and society. Rather than focusing on the specific rules and regulations of any particular legal system, jurisprudence seeks to understand the underlying principles that guide and shape the law.

Course Objectives:

The students should get familiar with various approaches to law and legal processes. They should be able to appreciate dynamic character of the law and legal systems particularly in the context of socio-political history of the society. Endeavour should be made to develop among students critical thinking about the law, legal system and legal processes. The students should be in position to appreciate how diverse approaches to law influence decision-making in judicial courts.

Course Outcome:

The students will be able to:

- Understand the meaning of law, jurisprudence and the purpose of law
- Interpret the various schools of jurisprudence
- Familiarize with the concepts of legal rights, persons, possession, ownership and title encompasses treaties, customary practices, general principles, and judicial decisions that guide interactions between sovereign nations.

Module/ Unit	Course Module / Contents		Hours
Module I:	Introduction		10
	1.1	Nature and scope of Jurisprudence,	
	1.2	State,	
	1.3	Sovereignty and Law: Sources of Law: Custom, Precedent, Legislation, Equity.	

Module II	Schools of Jurisprudence – I		10
	2.1	Natural Law,	
	2.2	Analytical positivism,	
	2.3	Pure Theory,	
	2.4	Historical Jurisprudence,	
	2.5	Sociological Jurisprudence,	
	2.6	Economic Approach,	
	2.7	Legal Realism,	
	2.8	Theories of justice: Aristotle, Rawls, Distributive Justice in India.	
Module III	Concepts of Rights and Duties		6
	3.1	Rights and Duties,	
	3.2	Types,	
	3.3	Theories,	
	3.4	Critique of Rights and Duties,	
	3.5	Contemporary issues in Rights.	
Module IV	Concepts of Ownership and Possession:		6
	4.1	Evolution of concept of possession,	
	4.2	ownership,	
	4.3	Essentials of ownership,	
	4.4	Corpus and Animus,	
	4.5	Res Nulius and Res Possessionis	
Module V	Indian Perspectives in Jurisprudence		5
	5.1	Classical and Medieval Influences,	
	5.2	Modern Trends study with reference to judicial pronouncements with state policy.	
Module VI	Meaning and Classification of Laws		10
	6.1	Meaning,	
	6.2	Definition,	
	6.3	Classification of laws: Public and Private Law,	
	6.4	Substantive and Procedural Law,	

	6.5	Municipal and International Law.	
Module VII	Sources of Law		
	7.1	Custom;	5
	7.2	Precedent,	
	7.3	Ratio,	
	7.4	Obiter;	
	7.5	Legislation.	
Module VIII	Basic Concepts of Indian Legal System		
	8.1	Common Law,	8
	8.2	Essentials of a Valid Law,	
	8.3	Constitution as the Basic Law,	
	8.4	Rule of Law,	
	8.5	Separation of Powers,	
	8.6	Judicial system in India,	
	8.7	Principles of Equity.	
Total			60

Reference:

Recommended Books:

1. Bodenheimer Jurisprudence – The Philosophy and Method of Law (1996), Universal Delhi.
2. Fitzgerald (ed). Salmond on Jurisprudence (1999) Tripathi, Bombay
3. W. Friedmann, Legal Theory (1999) Universal, Delhi
4. V.D.Mahajan Jurisprudence and Legal theory (1996 re- print) Eastern, Lucknow.
5. M.D.A. Freeman (ed.) Lloyd's Introduction to Jurisprudence, (1994), Sweet and Maxwell
6. Paton G.W. Jurisprudence (1972) Oxford, ELBS
7. Roscoe Pond. Introduction to the Philosophy of Law (1998 reprint)
8. Das. Jurisprudence (1994 First Indian re-print). Adithya Books
9. Dhyani S.N. Jurisprudence A study of Indian Legal Theory (1985)

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34NL201	Management Principles & Practice Paper II- Organizational Behaviour & Behavioural Psychology	3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34NL201	Management Principles & Practice Paper II- Organizational Behaviour & Behavioural Psychology	10	10	5	25	40%	75	40%	100

Course Description:

"Management Principles & Practice Paper II: Organizational Behaviour & Behavioral Psychology" offers an in-depth exploration into the dynamics of human behavior within organizational settings, integrating principles from management theory with insights from psychology. This course aims to equip students with the knowledge and skills necessary to understand, analyze, and influence individual and group behavior in the workplace.

Course Objectives:

Adequate understanding of the Corporate Management and Governance system for evaluation of legal issues faced by the Company in question.

Course outcome:

- Legal practice in the corporate system becomes easier in case the Management system in the company requiring service can be properly understood.
- An advocate who is unable to read a Corporate Balance Sheet and properly interpret it cannot be a corporate lawyer.
- As such, it is now essential for a Company lawyer to scan through the corporate management and governance.

Module/ Unit	Course Module / Contents	Hours
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1	Introduction Nature, goal and scope of social psychology; social psychology and other social sciences; methods of social psychology: experimental and non-experimental methods, correlational approach and cross-cultural research.	9
2	Social Perception and Cognition Perceiving ourselves: self-concept, self-esteem, self-presentation and self-expression Perceiving others: forming impressions; role of non-verbal cues, group stereotypes, and cultural traits; models of information integration; primacy and recency effects; attribution of causality: theories and biases.	10
3	Attitudes Nature and function of attitudes; attitude and behavior: theories of reasoned and planned behavior; formation, change and measurement of attitudes.	9
4	Prejudice and discrimination Nature and components of prejudice; acquisition of prejudice; reduction of prejudice	9
5	Groups and leadership Group structure and function; task performance: social facilitation; social loafing; deindividuation; conformity; obedience and social modeling; group cohesiveness, norms and decision making; leadership: definition and functions; trait; situational, interactional and contingency approaches to leadership; leadership effectiveness; the charismatic leadership	10
6	Communication Communication models; verbal and non-verbal communication; language and social interaction; barriers in communication; interpersonal attraction and its determinants	5
7	Historical context of Organizational Behavior Contributions of Taylor, Weber, Fayoll definitions of OB; challenges, scope and opportunities for OB	8
Total		60

Reference:

Suggested readings:

J.E.Alcock, D.W.Carment, S.W.Sadava, J.E.Collins&J.M.Green, 1997, A textbook of Social Psychology. Scarborough, Ontario:Prentice Hall/ Allyn and Bacon.

Baron & Byrne, 1998, Social Phychology, New Delhi, Prentice Hall.

R.S.Feldman, 1985, Social Psychology: theories, research and application, New York, McGraw Hill.

O. David Myers, 1994, Exploring Social Psychology, New York, McGraw hill

O.R.Semin&K.Fiedler (eds.), 1996, Applied Social Psychology, London, Sage.

S.P.Hobbins, 2000, Organizational Behavior: concepts, controversies and applications, VII

edition, New Delhi, Prentice Hall of India.

J. Pfeffer, 1994, Competitive advantage through people: unleashing the power of work force.
Boston: Harvard Business School Press.

M.D. Dunnette & L.M. Hough, 1992, Handbook of industrial and organizational psychology
(2nd edition) Palo alto: consulting psychology press.

L.L. Cummings & B.M. Staw, 1999, Research in organizational behavior, Greenwich, CT:JAI
Press.

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34NL202	Business Economics Paper II- Macro Economics	3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34NL202	Business Economics Paper II- Macro Economics	10	10	5	25	40%	75	40%	100

Course Description:

"Business Economics Paper II: Macroeconomics" provides an in-depth examination of the broader economic factors and phenomena that influence businesses and industries on a large scale. This course delves into the analysis of national economies, focusing on aggregate economic indicators, government policies, and global economic trends.

Course Objectives:

The objective of this paper is to develop the concepts on Macroeconomic variables, working of an economy, and how business decisions are affected with the influence of macro variables in business.

Course outcome:

- The objective of this paper is to develop the concepts on Macroeconomic variables, working of an economy,
- It also aims at knowledge regarding how business decisions are affected with the influence of macro variables in business.

Module/ Unit	Course Module / Contents	Hours
1	Concepts of Macro Economics and National Income Determination: Definitions, Importance, Limitations of Macro-Economics, Macro-Economic Variables. Circular Flow of Income in Two, Three, Four Sector Economy, Relation between Leakages and Injections in Circular Flow; National Income: Concepts, Definition, Methods of Measurement, National Income in India, Problems in Measurement of National Income & Precautions in Estimation of National Income.	20
2	Macro-Economic Framework: Theory of Full Employment and Income: Classical, Modern(Keynesian) Approach, Consumption Function, Relationship between Saving and Consumption; Investment function, Concept of Marginal Efficiency of Capital and Marginal Efficiency of Investment; National Income Determination in Two, Three and Four Sector Models; Multiplier in Two, Three and Four Sector Model.	15
3	Analysis of Money Supply and Inflation: Functions and Forms of Money, Demand for Money - Classical, Keynesian and Friedmanian Approach, Measures of Money Supply, Quantity Theory of Money, Inflation- Types, Causes, Impact and Remedies	15
4	Equilibrium of Product and Money Market: Introduction to IS-LM Model, Equilibrium- Product Market and Money Market, Monetary Policy, Fiscal Policy	10
Total		60

Reference:**Text Books**

1. Soga, Erol, (2008) Macro Economics, 1st edition, Pearson Education.
2. Agarwal, ((2010)) Macroeconomics Theory and Policy, 1st edition, Pearson Education.

Reference Books:

1. Dwivedi, D. N., ((2005)) Macro Economics, McGraw Hill Education.

2. Mishra, S. K. and Puri, V. K., ((2003)), Modern Macro-Economic Theory, Himalaya Publishing House.
3. Shapiro, E., ((2003)) Macro-Economic Analysis, McGraw Hill Education.
4. Hirschey, Mark, (2009) Fundamentals of Managerial Economics, 9th edition, Cengage Learning.

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34NL203	Financial Management Paper II- Cost Accounting	3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34NL203	Financial Management Paper II- Cost Accounting	10	10	5	25	40%	75	40%	100

Course Description:

"Financial Management Paper II: Cost Accounting" is a comprehensive study focusing on the principles, techniques, and applications of cost accounting within the realm of financial management. This course equips students with the necessary tools to analyze, control, and optimize costs within organizations, facilitating informed decision-making processes.

Course Objectives:

The objective of this paper is to develop the concepts on Macroeconomic variables, working of an economy, and how business decisions are affected with the influence of macro variables in business.

Course outcome:

- The objective of this paper is to develop the concepts on Macroeconomic variables,

- working of an economy,
- and how business decisions are affected with the influence of macro variables in business.

Module/ Unit	Course Module / Contents	Hours
1	Cost accounting, concepts, classification and system; The concept of —Cost in Cost Accounting, classification- Natural classification, product based classification; Cost and Accounting period, Fixed and Variable cost, Cost for planning and control; Designing the Cost system; Cost Accumulation Methods- Historical or standard form cost accumulation; Types of cost accounting - Job cost, Process cost, departmental cost etc; Differentiation between Financial accounting, Cost accounting and Management accounting	7
2	Preparation of Cost Sheet and various components: Prime Cost, Works Cost, Cost of Production, Cost of Sale; Direct expense and indirect expenses- classification and treatment; Various types of overhead costing- Factory overhead, administrative overhead and Selling overhead	6
3	Material Costing and Inventory cost control: Various methods of material costing- LIFO, FIFO, ACM, WACM etc. Trends in Pricing Inventories and Determination of Cost; Physical Inventories, costing of material wastage – natural and unnatural; denudation and obsolescence, dusting, leakage etc; Inventory control – its importance, Organizing for Material control, Planning of Material requirement and Inventory management, Requisition procedures, Controlling materials in process	7
4	Labor Cost Accounting and control mechanism: Elements of labor cost; Overtime and Bonus payment, Vacation and leave pay and allowances, incentive payments, cost on social security; Basis of labor cost, Accounting of labor cost, Time Keeping, Payroll, effect of incentive payments	6
5	Overhead Cost: (a) Factory overhead – standardized predetermined rate and variation study; Use of predetermined factory overhead rate, Actual, Accumulation of factory overhead FA control system; responsibility accounting; Concept of departmentalization, Idle capacity, fixed and variable overhead rating, Depreciation accounting (b) Administrative overhead – components; treatment of interest on capital (c) selling and distribution overhead – component, calculation of fixed rate and variance analysis- treatment of bad and doubtful debt	8
6	Process Costing: Process costing vs Job costing, characteristics and Procedures, Costing by Departments, Procedure for material, labor and overhead costs, The cost of production report, Increase of Unit cost due to change of materials, Works in progress, Process to Process costing, Costing of the Joint Products and by-products – joint and separable cost, difficulties of costing by-products, methods of allocating joint cost	8

7	Job Order Costs, Departmentalization, Disposition of variance: Costing of departmental overhead rates, individual machine hour rate, composite machine hour rate, distribution of overheads, Overhead variances, Chart of Job order accounting practice adjustment of inventories, Accounting of idle time, Advantages and weaknesses of Job Order accounting	6
8	Standard Costs: Setting of standards and analyzing variances – basic standard Current standards, Effects of types of standard costs, Performance level assumptions, purpose of standard cost standard cost accounting procedures of materials; labor, and overhead; Methods; Marginal costing and Direct and variable costing	6
9	Cost Analysis and reports: Analysis and Control of Distribution costs, Gross Profit analysis, Break-even analysis, Cost-Profit Volume analysis; Differential and Comparative cost analysis, Capital expenditure Planning and Control, Pricing policies.	6
Total		60

Reference:

List of books

Black & Champion: Accounting in Business Decisions, Prentice Inc

R.W.Dobson: An Introduction to Cost Accounting, Gee & Co

Blocker & Weltmer: Cost Accounting, McGraw-Hill,

Walter W.Big: Cost Accounting, Macdonald & Evans

Matz, Curry & Frank Cost Accounting (Indian Edn), Taraporevala Sons & Co

Schiff & Benninger: Cost Accounting, Ronald Press

Batty: Management Accountancy, Macdonald & Evans

Byers & Holmes: Principles of Cost Accountancy, Cassell & Company

Barry: Standard Costing, Macdonald & Evans

Owler & Brown: Weldon's Cost Accounting and Costing Methods, Macdonald & Evans

Bhabatosh Banerjee, Cost Accounting, World Press

Course code	Course name	Teaching Scheme (Hr./week)	Credits Assigned
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U34LL201	ENGLISH PAPER II: LEGAL PROFESSIONAL COMMUNICATION SKILLS	Theory	Practical	Tutorial	Theory	Practical	Tutorial
		3	-	1	3	-	1

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
U34LL201	ENGLISH PAPER II: LEGAL PROFESSIONAL COMMUNICATION SKILLS	T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
		10	10	5	25	40%	75	40%	100

Course Description:

"English Paper II: Legal Professional Communication Skills" is a specialized course designed to enhance students' communication proficiency within the context of the legal profession. This course aims to equip students with the essential language skills and strategies required for effective communication in various legal settings, including law firms, courtrooms, and legal consultations.

Course Objectives:

Words are bricks and grammar is the mortar of law and justice system that is how the relation is expressed in simple term. Indian Legal system heavily imbedded in English language and literature naturally calls for strong grounding in language and literature, the first skill that an Indian lawyer has to earn. These couple of courses in English language and literature tries to scientifically relate the Language and Literature as the means and methods of effective communication, reading; writing; and speaking.

Course outcome:

- The relation of English Language and literature is integrally related to the history and development of Common Law System in the world, commonly known as AngloSaxon Legal System.
- The System is transplanted in India during the early British rule along with English language and literature in the European Education introduced in India. Naturally today, one of the strength of Indian Students is the natural strength in English language and literature.

Module/ Unit	Course Module / Contents		Hours
	Theoretical Considerations		
1	1.1	Introduction to communication: definition; importance of communication skills for a professional; verbal, nonverbal and paralinguistic communication; the communication model. ; Written v/s oral communication ; Brevity, clarity, simplicity, accuracy and appropriateness ; Barriers to communication and how to avoid them.; Characteristics of the Language of the law	5
	Placement Related Skills:		
2	2.1	Group Discussion; How to face an interview ; Presentation techniques ; Resume; Writing for Employment-Designing Cover letters	6
	Professional communication		
3	3.1	Nonverbal Communication.; Meetings: purpose, procedure, chairmanship, participation, physical arrangement ; Writing a professional letter, ; Hearing and Listening, ; The plain English movement, Peter Tiersma	5
	Communication skills for advocacy		
4	4.1	The advocate as conductor: painting the picture; my physical presence; where do I look; masking my anxiety; what do I call people; opening statements; agendas; questioning my witnesses; helping the decision maker to understand.	4
5	Literary Readings		10
	5.1	Topic and the Reference Text: 1. Language and the Law, John Gibbons. 1999. Annual review of applied linguistics. 19, 156-173. Cambridge University Press. 2. The Merchant of Venice (Act-IV, the court scene) – William Shakespeare 3. C.K. Kakodar v. State of Maha. (P. Jaganmohan Reddy. J). Equivalent citation: AIR 1970SC1390, (1970) 72BOMLR917, 1970Cri LJ1273, (1969) 2SCC687, [1970] 2SCR80 4. Francis Bacon, Of Judicature 5. Legality of book-banning, A.M. Bhattacharjee 6. The Bajaj dispute and mediation by Sriram Panchu 7. Learning Legal Rules (A Student's Guide to Legal Method and Reasoning) - James A. Holland, Julian S. Webb, Type: Non-Fiction, Genre: Crime & Law	

6	Literary Readings 2: SELF-READING FOR THE STUDENTS		7
	6.1	Topic and reference Text: 1. Dr. Ambedkar: Life and Mission by Dhananjay Keer published by Popular Prakashan, Mumbai, India; The Legacy Of Dr. Ambedkar by D.C. Ahir published by B.R. Publishing Corporation, Delhi-110007, India. (ISBN 81- 7018-603-X Code No. L00522) 2. An Autobiography of APJ Abdul Kalam by A.P.J Abdul Kalam, Arun Tiwari; Orient Longman, 1999. 3. Legal Studies Paper No. 2009-11, March 2009, What is Language and Law?, And does anyone care?, Professor Peter M. Tiersma, 33	
7	Using the language		10
		Conversation practice; Pronunciation; Punctuation; Correct Usage and Common Errors; Vocabulary; Oral Presentations; Spelling rules; Idioms ;	
8	Research Project		13
		Research project in legal language and communication	
Total			60

Reference:

Reference Text:

1. Developing Communication skills by Mohan and Banerji (For Module 1 & 2)
2. Developing Communication skills by Mohan and Banerji ; Legal language, legal writing general English. Dr. S.C. Tripathi. Central Law Publications. 2005. 3rd ed.; Osborn and Osborn. Public Speaking 4th ed. 2000. Houghton Mifflin Company, U.S.A. Developing Communication skills by Mohan and Banerji; Peter Tiersma (For Module 3)
3. Winning advocacy by Hugh Selby and Graeme Blank p75-110 (For Module 4)

Further Reading:

1. Glanville Williams, Learning the Law, Universal Law, New Delhi, 2000. Chapter 14
2. John Gibbons. 1999. Annual Review of Applied Linguistics. 19, 156-173. Cambridge University Press.
3. Lewis, Hedwig. Body Language: A Guide for Professionals. New Delhi: Response Books (A division of Sage Publication), 2000
4. Mogha, The Indian Conveyancer, Eastern Law House, Calcutta, 2004 .
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8. David Green, Contemporary English Grammar Structures and Composition, Macmillan, Chennai, 1999.
9. Geoffrey Leech and Jan Svartvik, A Communicative Grammar of English, Longman, Delhi, 2001.
10. Thomson and Martinet, A practical English Grammar, OUP, Mumbai, 1970. Wren and Martin, Englis

Course code	Course name	Teaching Scheme (Hr./week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U34VS201	Courses Available on Swayam, NPTEL, MOOCs Platforms	-	2	-	-	2	-

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)					End Semester Exam (ESE)		
		T1	T2	FET	Total	Min pass	Marks	Min pass	Total (Marks)
U34VS201	Courses Available on Swayam, NPTEL, MOOCs Platforms	-	-	-	-	-	-	40%	50

The courses offered through this platform reduce the gap among the students by including everyone in the digitalization of education and to give students more online learning experience and to help students get quality education free of cost.

SWAYAM is a programme initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy.

National Programme on Technology Enhanced Learning (NPTEL) is a project of MHRD initiated by seven Indian Institutes of Technology (Bombay, Delhi, Kanpur, Kharagpur, Madras, Guwahati and Roorkee) along with the Indian Institute of Science, Bangalore in 2003, to provide quality education to anyone interested in learning from the IITs. The main goal was to create web and video courses in all major branches of engineering and physical sciences at the undergraduate and postgraduate levels and management courses at the postgraduate level.

Massive Open Online Courses (MOOCs) are [free online courses](#) available for anyone to enroll. MOOCs provide an affordable and flexible way to learn new skills, advance your career and deliver quality educational experiences at scale.

Course code	Course Name	Teaching Scheme (Hr/week)			Credits Assigned		
		Theory	Practical	Tutorial	Theory	Practical	Tutorial
U35VE201	Behavioural Science (Problem Solving and Creative Thinking)	-	02	-	-	02	-

Evaluation Scheme

Course Code	Course Name	Evaluation Scheme (In Semester)			End Semester Exam (ESE)		
		Term work	Practical Oral/POE	Min pass	Marks	Min pass	Total (Marks)
U35VE201	Behavioural Science (Problem Solving and Creative Thinking)	25	25	40%	-	-	50

Course Description:

Behavioral science encompasses the study of human behavior and the factors that influence it, drawing from fields such as psychology, sociology, anthropology, economics, and neuroscience. Within the realm of problem-solving and creative thinking, behavioral science offers valuable insights into how individuals approach challenges, generate innovative solutions, and make decisions.

Course Objectives:

This course aims at imparting:

- To introduce the student to the variety of principles influencing problem solving behavior
- To take students, step by step, through an interactive understanding of each of the principles related to problem solving behavior and creative thinking.
- To give the student a basic understanding of these principles that he/she has a better understanding of problem-solving behavior and creative thinking.
- To give the student a basic understanding which will act as a foundation problem solving behavior and creative thinking.
- To develop an understanding of problem-solving behavior and creative thinking so that they can boost their problem-solving behavior and creative thinking.

Course outcome:

- The knowledge of this subject is essential to understand problem solving behaviour as a human is very important concept to understand self and other human behaviour,
- variety of principles related to problem solving behaviour and creative thinking influencing human behaviour, to give students to understand aspects related how to solve problem in their student and also personal life so that they can have a batter point of view about themselves and society.

Module/ Unit	Course Module / Contents		Hours
	Thinking as a tool for Problem Solving		
1	1.1	What is thinking: The Mind/Brain/Behaviour	5
	1.2	Critical Thinking and Learning:	
	1.3	Making Predictions and Reasoning	
	1.4	Memory and Critical Thinking, Emotions and Critical Thinking and thinking skills.	
	Hindrances to Problem Solving Process		
2	2.1	Recognizing and Defining a problem, Analyzing the problem (potential causes)	5
	2.2	Developing possible alternatives	
	2.3	Evaluating solution and resolution of problem and implementation	
	2.4	Barriers of problem solving: perception, expression, Perception, emotion, intellect & work environment Perception Expression Emotion Intellect Work environment	

3	Plan of Action		5
	3.1	Construction of POA	
	3.2	Monitoring	
	3.3	Reviewing and analyzing the outcome	
	3.4	Implications of Plan of action in students life	
4	Critical Thinking		5
	4.1	Definition, Nature and meaning of creativity	
	4.2	Convergent and Divergent thinking	
	4.3	Idea generation and evaluation (Brain Storming) - Image generation and evaluation - Debating The six-phase model of Creative Thinking: ICEDIP model	
	4.4	The six-phase model of Creative Thinking: ICEDIP model	
5	Problem Solving Process		5
	5.1	Recognizing and Defining a problem	
	5.3	Analyzing the problem (potential causes)	
	5.3	Developing possible alternatives	
	5.4	Evaluating Solutions and Resolution of problem	
6	End-of-Semester Appraisal		5
	6.1	Viva based on personal journal, Assessment of Behavioral change as a result of training.	
	6.2	Exit Level Rating by Self and Observer	
Total			30

Reference:

Recommended Books:

- Michael Steven: How to be a better problem solver, Kogan Page, New Delhi, 1999
- Geoff Petty: How to be better at creativity; Kogan Page, New Delhi, 1999
- Richard Y. Chang and P. Keith, Kelly: Wheeler Publishing, New Delhi, 1998.
- Phil Lowe Koge Page: Creativity and Problem Solving, New Delhi, 1996
- J William Pfeiffer (ed.) Theories and Models in Applied Behavioural Science, Vol 3, Management (1996); Pfeiffer & Company
- Bensley, Alan D.: Critical Thinking in Psychology – A Unified Skills Approach, (1998), Brooks/Cole Publishing Company.